



## Risk Register– Educational Excursions to Kyabram Fauna Park

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Document produced 27 January 2009

Ref.	Hazard	Consequence Rating	Likelihood Rating	True Risk	Control Measures	Residual Risk
1	Student bitten / scratched by animal during animal interaction times	Minor-First Aid treatment only	Unlikely-could occur at some time	L	Staff member to have relevant training in animal handling Staff member to supervise animal interaction at all times Verbal safety instructions given prior to animal interaction by relevant staff member There will be NO interaction with any animal classed as 'Dangerous' Staff member to be first aid trained and have access to first aid kit	L
2	Slips / Trips / Falls in Park grounds or buildings	Minor-First Aid treatment only	Possible-might occur at some time	M	Pavers and paths regularly inspected and maintained Adequate lighting throughout Park Good housekeeping procedure identified and implemented throughout all areas of the Park Areas restricted to student/visitor access are clearly marked and/or barricaded Mouldy and slippery paths are cleaned as necessary Schools are instructed to ensure students have appropriate footwear	L
3	Extreme weather conditions / falling trees or tree branches	Minor-First Aid treatment only to Major-Extensive injuries	Unlikely-could occur at some time	L to H	Weather conditions monitored by staff Forecast extreme weather conditions monitored and warnings issued as per necessary Schools contacted prior to visit if extreme weather conditions are forecast Activities scheduled in sheltered areas Problem trees identified, monitored and lopped as per assessed risk High risk areas of the Park are closed at times of extreme weather	L
4	Excessive heat and UV exposure	Minor-First Aid treatment only	Possible-might occur at some time	M	Regular breaks in shady / cool areas scheduled throughout planned activities Indoor activities are in air-conditioned buildings The Park is well treed providing many areas of shade Undercover areas provided throughout the Park Water drinking fountains are located throughout the Park Schools are instructed in writing, to ensure students have wide-brimmed hats, sun screen and drinking water with them before visit and upon entry into the Park	L

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5	Insect Bites / Stings Allergic reactions	Minor-First Aid treatment to Moderate-medical treatment	Possible-might occur at some time	M to H	Schools to notify ( in writing) KFP prior to attendance of any students with known allergies Signage at areas where nut or dairy (milk) products may be in use All first Aid staff alerted on day when an allergic student is due in the Park Insect repellent is recommended and should be supplied by the school Students to remain on paths and in activity areas at all times-no access to gardens Students to be instructed to wash hands after touching animals or plants	M
6	Access or falls into water bodies	Minor-First Aid treatment	Unlikely-could occur at some time	L	Students to be supervised by Teacher / Parent helpers AT ALL TIMES State (VIC, NSW) student / teacher / carer ratios to be followed at all times Students are not permitted to play at the edge of water bodies Access to water bodies is not permitted at any time Physical barriers are in place where practical All water bodies within Park have shallow edges minimizing risk of drowning and assisting in easy rescue	L
7	John Pilley Reserve & Playground	Minor-First Aid treatment to Moderate-medical treatment	Possible-might occur at some time	M to H	Students to be supervised at all times whilst in playground No climbing of trees or fences Students are not permitted to cross carpark without teacher / carer / parent supervision	L

**All visitors must comply with enclosure signs, remain on designated footpaths and students are to be supervised at all times.**

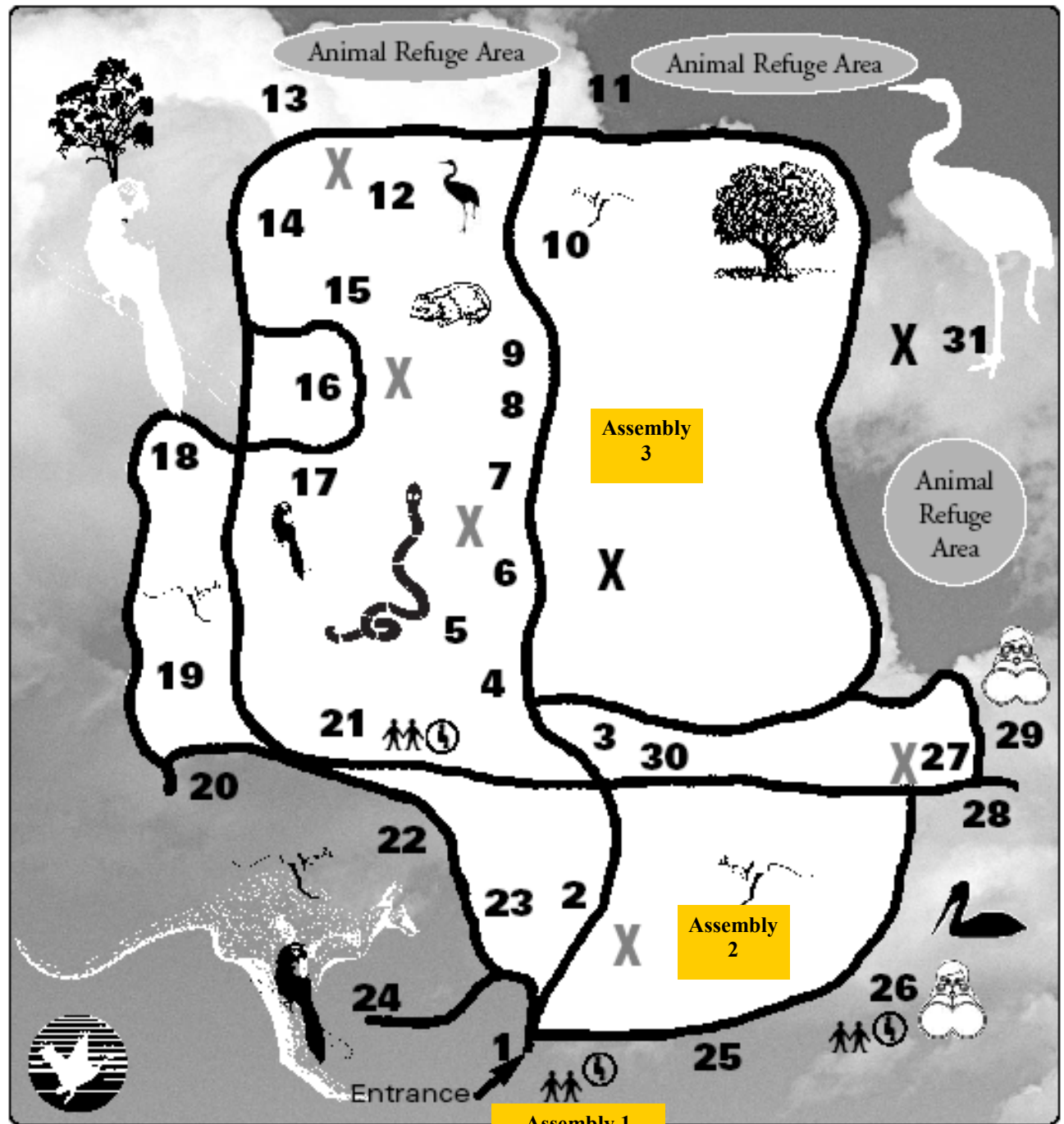
**First Aid**—KFP has three First Aid posts in the Park (Park View Café, Reptile House & Education Office-located in the Environmental Centre). First Aid trained staff are rostered within the Park at all times and have access to first aid kits located throughout the Park. First Aid response is conducted via mobile phones for efficiency and quick response. Education staff have first aid training and access to first aid kits.

**Emergency Preparedness**—Kyabram Fauna Park has extensive emergency procedures in place with mobile phone communications. Emergency wardens (staff) will direct Student groups to evacuation points in case of emergency. Evacuation points are: John Pilley Reserve (Public Park at entrance), open grass area between Environmental Centre & Café and the open parkland opposite (south) finches & wombats. Student groups must follow the directions given by staff in case of emergency. Fire evacuation plans and fire fighting equipment are located in all buildings.

**Risk Ratings**—True risk is the assessed uncontrolled risk. Residual Risk is the risk that may still be left after control measures are implemented. Risk is assessed as 'L' - Low; 'M' - Moderate; 'H' - High; and 'E' - Extreme using a Risk Matrix.  
All control measures are regularly monitored and reviewed for effectiveness.

1. Entrance / exit. Cafe.
2. Koalas.
3. Owls. (walk through)
4. Lizards.
5. Reptile house. (walk through)
6. Echidnas.
7. Finches. (shelter & drinking fountain)
8. Proposed hairy nosed wombat exhibit.
9. Forest wombats.
10. Proposed rock wallaby exhibit.
11. Free range animals.
12. Brolgas. (shelter & drinking fountain)
13. Quolls.
14. Dingos.
15. Cockatoos. (walk in)
16. Lizards. (shelter)
17. Lorikeets.
18. Tasmanian pademelons. (walk through)
19. Tasmanian devils.
20. Flying foxes.
21. Toilets.
22. Woodland aviary. (walk through)
23. Brush turkeys aviary. (walk in)
24. Parrot aviaries.
25. Administration.
26. Environmental centre, theatre, classrooms, viewing hide.
27. Wetland entrance. (shelter)
28. Observation tower.
29. Waterfowl viewing hide.
30. Historical cottage.
31. Bushwalk. (shelter)

Shelters X



Assembly 1  
(Park at front)

←North